



About Us

Cardinal Management Solutions LLC is a women and minority owned full service medical consulting firm. Our primary focus is to provide medical and healthcare staffing services to government and commercial clients. These services include Project Management, Practice Management, and Professional and Management Development Training. Our team of experts are proficient at providing services in a result driven team environment for clients, cross-function colleagues, external partners, and executive stakeholders. We service commercial, non-profit, and government organizations by mobilizing the right people, skills, and technologies, to help organizations optimize their performance. By contracting our agency we can be available for our client's support at any time from anywhere in the world, both nationally and international

Cardinal Management Solutions` s Certifications

Women-Owned Small Business
Small Disadvantaged Business

CAGE: **971F8**
UAE: **HY3ATUBDXEV6**

Primary NAICS Code- **621399**
Office of All Other Miscellaneous Health Practitioners

About Our CEO

Sandra Simpson-Jackson is Health Resource Manager with over 20 years of experience in the medical field. She has supervised staff in the orthopedic spine specialty and pain management.

She has also implemented programs for physicians to report their MIPS scores to the Centers for Medicare and Medicaid. Mrs. Simpson-Jackson has led a team of professionals that has provided training in advocacy, diversity, inclusion, and education to healthcare organizations.

Key Personnel

- **Ms. Lucille Gil** - Director of Medical Support Services
- **Ms. Simone Randphole** - Director of IT Solutions
- **Ms. Lillian Estrella** - Director of Professional Development and Support Training Services
- **Ms. Neiza Lugo** - Director of Professional and Administrative Services

Past Performance

- Hospital for Special Surgery
- NYC Health + Hospitals/ Bellevue
- Jamaica Hospital Center
- Elmhurst Hospital Center
- Northwell Health
- New Surfside Nursing Home
- Woodmere Rehabilitation Center

Core Capabilities

Medical Support Services



- >> Medical Staffing
- >> Medical Laboratories
- >> Medical Billing and Coding
- >> Radiology Services
- >> Authorization Services
- >> Outpatient Facilities
- >> Home Healthcare Services
- >> Urgent Care Centers

Information Technology Services



- >> Application and Web Development
- >> Cyber Security
- >> Data Processing
- >> Computer Facilities
- >> System Integration
- >> Health Informatics
- >> Risk Management

Professional Development Training and Educational Services



- >> Career Development
- >> Curriculum Development
- >> Instructional Education
- >> Management and Professional Development
- >> Leadership Development
- >> Nursing Instruction/Simulator Class

Professional Administrative Services



- >> Accounting
- >> Business Support
- >> Document Shredding
- >> Packaging and Labeling Services
- >> Administrative Staff
- >> Document Preparation Services
- >> Notary Services
- >> Management Consulting Services



Project Highlights

Medical Support Services



Created information infrastructure for interoperability between Epic Health Records and the Centers for Medicare and Medicaid National Plan and Provider Enumeration (NPPES) System. Also registered physicians and a medical organization into the NPPES system so that they could be compensated at the end of the revenue cycle. We also ensured that providers were registered on PECOS (Provider Enrollment, Chain and Ownership System). Our team also completed attestations for Centers for Medicare and Medicaid.

Professional Administrative Services



Trained administrative staff on the use of Epic Health Records, placing ambulatory orders for MRIs, CT Scans, Myelograms, Discograms, Dexa Scans, X-Rays, and lab work. We also trained them on authorization for procedures (epidurals, steroid injections, facet injections, radiofrequency injections, lumbar transforaminal epidural steroid injections), conversing with insurance companies (Aetna, CVS Caremark, OptumRx, Silverscript, Medicare, Medicaid, United Healthcare, Empire Blue Cross and Blue Shield, Emblem Health) and on medication, radiologic, and billing authorization.

Information Technology Services



Collaborated with other team teams to customize Epic Health Records for patients' charts, medication management, lab documentation, medical orders, and physical therapy management. We also ensured that there was interoperability between Epic Health Records and pharmacies around the nation.

Professional Development Training and Educational Services



Supervised and trained Nurses, CNAs, PCAs, and medical assistants in documenting vital signs (blood pressure, heart rate, height, weight), EKGs, physical assessments, labs (urine toxicology, and blood work), and triage via the phone. Participated in training for incoming fellows on patient electronic records, documentation (physical assessments, radiological reports, medication management, recording labs). We also trained them to provide quality healthcare to the patients. Fellows were also trained on peer-to-peer reviews with external organizations.



NAICS CODES

Primary Code: **621399**- Office of All Other Miscellaneous Health Practitioners

Secondary NAICS codes

Medical Support Services

- **621111** Office of Physicians
- **621112** Office of Physicians, Mental Health Specialists
- **621399** Office of All Other Miscellaneous Health Practitioners
- **621493** Freestanding Ambulatory Surgical and Emergency Centers
- **621511** Medical Laboratories
- **621512** Diagnostic Imaging Centers
- **621610** Home Care Health Services
- **621999** All Other Miscellaneous Ambulatory Health Care Services
- **623990** Other Residential Care Facilities

Information Technology Services

- **541511** Custom Computer Programming Services
- **541512** Computer Systems Design Services
- **541513** Computer Facilities Management Services
- **541519** Other Computer Related Services

Professional Development and Support Training Services

- **611430** Professional and Management Development Training
- **611699** All Other Miscellaneous Schools and Instruction
- **611710** Educational Support Services

Professional Administrative Services

- **541120** Office of Notaries
- **541211** Office of Public Accountants
- **541611** Administrative Consulting and General Management Services
- **541990** All Other Professional, Scientific, and Technical Services
- **561110** Office Administrative Services
- **561410** Document Preparation Services
- **561910** Packaging and Labeling Services
- **561990** All Other Support Services